



Holiday Packages

Hwy 6 & 10, 1km South of Owen Sound

Stonetree.ca
events@stonetree.ca
519-376-7899



Event Spaces

Sydenham Ballroom

The Sydenham Ballroom is large and spacious, with large windows and adjacent patio. Elegantly decorated, the Sydenham Ballroom is perfect for banquets with available capacity of up to 175 guests (depending on set-up).

Inglis Room

The Inglis Room includes multiple skylights, making it a warm and welcoming environment. This room is set-up to accommodate up to 40 guests (depending on set-up). For you and your guests convenience, right outside the doors of this room, is the Stone Tree indoor bar and lounge.

The Inglis room and lounge can accommodate up to 65 people (depending on room set-up).

Included in Room Rental's


- White table linens
- Room set-up and tables and chairs
- In-house china and glassware
- Wireless internet access
- Microphone and podium
- Service and bartending staff
- Background music or the ability to play your chosen audio through our sound system

Sydenham Ballroom Only – Pull down screen.

Inglis Room Only – TV Screen that can be connected to laptop (not provided) for presentations, also with a DVD/Blu-Ray connected.

Off-Site Catering

In addition to hosting your holiday event at Stone Tree, we also offer off-site catering! We'll prepare and deliver your chosen menu, along with any necessary equipment, directly to your location—perfect for those who prefer to celebrate in their own space. Simply enjoy your event while we take care of the food drop-off!



Room Rental Charge

	Full Day Sunday-Thursday	Full Day Friday/Saturday	½ Day or Evening Sunday-Thursday	½ Day or Evening Friday/Saturday
Marquis Tent (with min. food requirements)	\$1,089	\$1,397	\$665	\$847
Marquis Tent (no Food)	\$1,210	\$1,512	\$726	\$907
Sydenham Room (Under 50 people, with min. food requirements)	\$302	\$363	\$181	\$242
Sydenham Room (Under 50 people, no food)	\$363	\$423	\$242	\$302
Sydenham Room (Over 50 people, with min. food requirements)	\$605	\$665	\$363	\$484
Sydenham Room (Over 50 people, no food)	\$726	\$786	\$484	\$605
Inglis Room (Over 10 people, with min. food requirements)	\$203	\$220	\$121	\$165
Inglis Room (Over 10 people, no food)	\$242	\$264	\$165	\$203
Inglis Room & Lounge (Over 10 people, with min. food requirements)	\$258	\$275	\$176	\$231
Inglis Room & Lounge (Over 10 people, no food)	\$297	\$319	\$220	\$258

Prices subject to change , HST, and a Facilities Charge where applicable 1/24



Menu Options

* First price is full service at Stone Tree, second price is dropping off food and equipment only.

Mains

Butter and herb basted turkey with gravy- \$38.05/ \$34.96

Brown sugar and dijon glazed ham \$38.05/ \$34.96

Classic slow roasted beef with gravy- \$39.19/ \$36.10

Starch Options

Garlic parmesan mashed potato

scalloped potato

Roasted potato

Vegetable and herb rice

Macaroni and cheese

Vegetable Selection

Classic brown sugar and butter mashed carrot, parsnip and turnip

Roasted seasonal vegetables

Salad Selection

Classic caesar salad

Garden Salad

Coleslaw

Or upgrade to

Spinach salad with goat cheese and toasted nuts and seeds

Sweet and tangy broccoli salad

Greek salad





Menu Options

Dessert

Selection of tarts, squares, cookies and pastries

Or upgrade to

Yule logs , cakes, pies, sticky toffee pudding

Inclusions

Rolls and butter

Cranberry sauce

Cranberry and Sage Stuffing

(Please contact us for any special requests or customized menus)

Note: Gluten-free, vegetarian, vegan, or any allergic requests can easily be accommodated. A \$2.75pp surcharge will be added for each gluten-free guest request required.


Bar Services

Host Bar

All refreshments are tracked and charged to one total bar tab for the event host to pay.

Cash Bar

Guests are responsible for purchasing their own refreshments and will be charged accordingly. A minimum of \$350.00 in bar sales before taxes are required or bartender labour charges will apply.





Booking Information

To Get in Touch

Please call the Events Office at (519) 376-7899, extension 111
or email events@stonetree.ca

Information We Need to Reserve Your Event

Number of people expected to attend
Proposed date and time
Your choices for your menu
Any special requirements for your event

We want to ensure that space is available for your function and that it runs smoothly. To do this, we require you to confirm your guaranteed attendees **72 hours prior** to your event. We allow up to a 10% decrease of the original contracted number of attendees for all social events.

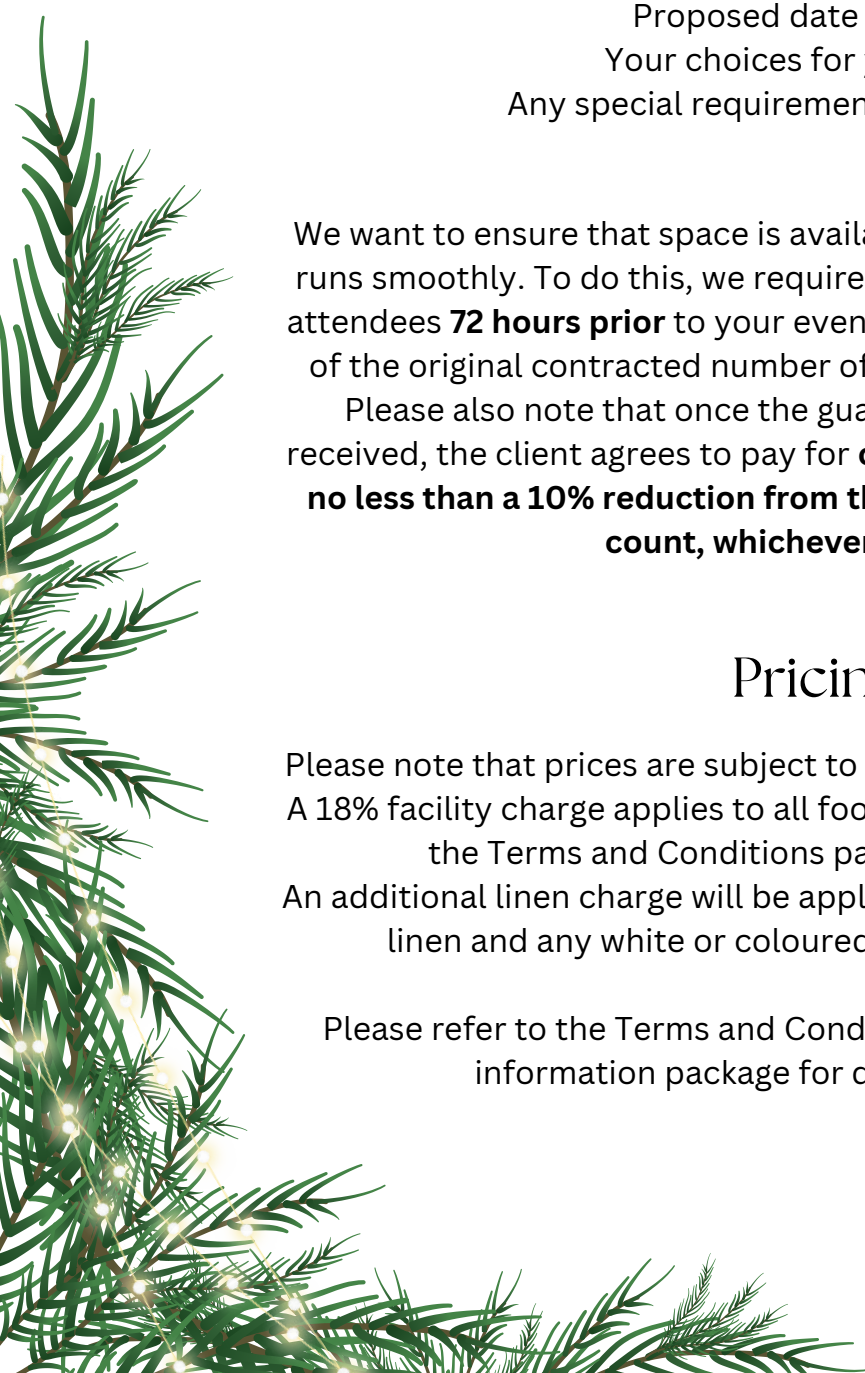
Please also note that once the guarantee of your guest count is received, the client agrees to pay for **confirmed number, provided it is no less than a 10% reduction from the actual contract or the actual count, whichever is greater.**

Pricing

Please note that prices are subject to change and are subject to HST. A 18% facility charge applies to all food and beverage, please refer to the Terms and Conditions page for further details.

An additional linen charge will be applied to your bill for any coloured linen and any white or coloured linen napkins required.

Please refer to the Terms and Conditions page at the back of the information package for details on deposits.



Terms & Conditions

No Outside Food & Beverage Permitted Inside Function Room for Personal Consumption	Not permitted except with F & B Director approval based on special circumstances (i.e., wedding cake). If outside food is brought in, facility charges would apply to our service of that food and a waiver must be signed by the client. Outside alcohol is strictly prohibited. According to health regulations, prepared food and beverage products cannot be removed after a function.
Policy on Menu Finalization	Social functions require a minimum of (2) weeks before the event. Meetings or events are required a minimum of (7) days before the event, dietary restrictions and food allergies must be identified at this time.
Banquet Guarantee	Guarantee required (72) business hours in advance of the function. Once the guarantee is received, the client agrees to pay for the confirmed number provided it is no less than a 10% decrease of the original contracted number of attendees, or estimated revenue for all social events, whichever is greater.
Social and Meeting/Events General Function Deposit & Final Payment Procedure	Social - (25%) of estimated food and beverage at the time of signing. (25%) (90) days out, (25%) (30) days out, (25%) (3) days out, and any additional charges from the event are charged to a pre-authorized credit card immediately following the events conclusion. For clients that have direct billing approved for an event, like a Christmas party, the deposit needs to be 33% at the time of signing and the balance due after the event.
Cancellation of a Meeting/Events Function Based on Revenue Potential	(0%) of deposit if cancelled within (3) days. (25%) of deposit if cancelled within (7-31) days. (50%) of deposit if cancelled (31-90) days. (100%) Of the deposit will be refunded if the meeting/ event is cancelled 91 days or more in advance. All cancellations must be in writing.
Cancellation of a Social Function Based on Revenue Potential	(0%) refunded if cancelled within (30) days, (25%) refunded if cancelled within (31-90) days, (50%) refunded if cancelled within (91-150) days, 100% of the deposit will be refunded if a social function is cancelled (151) days or more in advance. All cancellations must be in writing.
Non-Smoking Facility	All public spaces and dining rooms are non-smoking, this includes vaping and medical cannabis.
Alcohol & Gaming Commission of Ontario	All functions held within the facility are bound by the regulations as set out by the AGCO. No alcoholic beverages are to be taken outside of licensed areas. We reserve the right to refuse the sale of alcohol to anyone at any time. Should the event or guest not comply with the laws, the guest may be asked to vacate the premises and the bar may be closed for the remainder of the event.
Additional Signage and Decorations	All signage must be pre-approved by the facility before being put up. The facility reserves the right to take down any signage that has not been pre-approved and is not of professional standard. The use of tape, staples, pins, thumb tacks is prohibited for mounting posters or signs. Signs can only be mounted in the conference rooms/areas of the facility. No rice, confetti or bazooka streamer shooters, etc. are permitted to be used on the premises. The facility reserves the right to impose a surcharge for any extra maintenance or labour as a result of the client disregarding this condition.

Terms & Conditions

Menu Pricing Guarantees	Our menu prices are guaranteed as follows. (12) Month Guarantee for Weddings, Menu date is currently 9/30/23
Children's Menu Pricing	5 & under Free, 6 to 11 ~ 50%, 12 & above adult price. Ala carte items for children can also be an option, discuss with your event planner.
Menu Pricing Exceptions	(\$7.50) to convert a lunch menu (i.e. Buffet) for service at dinner time.
Function Room Access for the Day of or Day/s Before the Event	Access may be granted to the client if no booking is made for the space (7) days before the event. Otherwise, to guarantee access to the function room before the start of your function that day or day/s before the event is charged.
Room Set-up Changes	A (\$100.00) charge for set-up changes on the day of the event or within (48) hours of the function start time, once the BEO has been signed and agreed upon.
Additional Power is Required	Standard 110v/15 amp service is available. Additional power may be arranged through the facilities maintenance department and a minimum of (10) days notice is required. The charge for this (facility to be determined based on infrastructure) plus a (15%) administration fee will be passed onto the client. Power bars and extension cords are available for rent if required.
Open Flames Candles	Open flames candles are not permitted. Votive-style candles are available for use.
Damages or Loss of Property Clause and Management of Private Functions/Rooms	The facility is not responsible for any damages to or loss of property before, during, or after and event held by their client or their delegates. The facility reserves the right to inspect and control all private function rooms. Arrangements must be made for security of exhibits, equipment or merchandise left inside function rooms via an outside security company. A waiver is to be signed by the client if materials are left inside the facility without proper security in place.
Guest Conduct	Each event organizer is responsible for the conduct of all guests within their party. Any damages to the property will be charged to the account accordingly.
Premium for Events Held on a Statutory Holiday	A premium labour charge will be applied for events held on a Statutory Holiday.
Alcohol Service Policy	The facility will ensure all local and provincial rules and regulations of responsible alcohol service are adhered to. Alcohol is served between (11:30 a.m.) and (1:00 a.m.) as per our liquor serving license.



Terms & Conditions

High Speed Internet	Wireless is complementary in all of our meeting rooms, however, if a client needs additional capacity for the purpose of the meeting beyond the basic presenter and checking of e-mails for attendees, additional charges may apply.
Final Payment and Overdue Charges (Interest) on Catering Functions	The final balance on a social is guaranteed in advance by cheque, e-transfer or credit card which is then processed to that credit card after the event. final payment for meeting events for clients with direct billing is approved within (15) days of the final invoicing date. Accounts past due more than (30) days should be charged an interest penalty of (3%) per month.
Labour Charge Applies Under the following Conditions	<ul style="list-style-type: none">-Before tax cash or host bar rev. under (\$350.00).-Room set-up change on arrival if contrary to the signed banquet event order.-Function room access for a meal function is required more than one hour before service or dinner service delayed due to organizers event timing. Note: if meeting room rental has been applied for the group to access this space before the function, the labour charges would not apply.
Labour Charges	Cashier (@\$20.00/Hr) (Min 4Hrs) Bartender (@\$20.00) (Min 4Hrs) Server (@\$20.00/Hr) (Min 4Hrs) Station Chef/Beef Carver (@\$60.00) flat.
Disclosure	The client will be responsible for determining to whom it needs to disclose any terms of the catering agreement.
Laws and Policies	Each party will comply with all applicable federal, provincial, and local laws and venue rules and policies.
Signing of Banquet Event Orders	All banquet event orders and subsequent changes to banquet event orders must be signed by the client
Signing of Changes or Additions on The Day of the Event	All additions or changes to banquet event orders must be signed by the client. Only the convenor as identified on the banquet event order can make these additions or changes.

